

**CANYON RIM ACADEMY BOARD MEETING MINUTES**  
**04-28-2016**

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on April 28, 2016 at 4 pm at the school.

Members present:

Erik Olson, Dave Havell, Alyssa Larson, Ruth Hadlock, Dave Gisseman and Becky Benham

Administration present:

Merry Fusselman and Dave Garrett

Meeting was called to order at 4:15 pm.

Item 0: Approval of 03-21-2016 CRA Board Minutes – Ruth Hadlock

The board voted via email to **approve** the minutes of the last board meeting held on March 21, 2016.

Item 1: PTO Report – Amy Wilcox & Alicia West

Amy Wilcox (current PTO President) and Alicia West (PTO President-elect) and CRA Board had a discussion about having a PTO member be on the CRA Board. This will simultaneously give the PTO representation on the CRA board and fulfill CRA's bylaws of having a one-year term Trustee position filled by a parent of a child attending the CRA school by a vote of the families of children enrolled at CRA. The Board **approved** having the PTO Board designate a parent-elected representative and that person be presented to the parents of CRA for a vote.

**ACTION:** PTO will decide by May 6, 2016 who that representative will be.

**ACTION:** Erik Olson will inform CRA parents of this. In addition, he will announce the CRA Board is considering expanding its number of members and that applications are being accepted for anyone who would like to apply to be on the CRA Board.

Item 2: Old Business / Follow up items

- Grade Reconfiguration Update: The next step in the Skyline Network's grade reconfiguration process is to gather feedback from the community to determine if the community supports the adjustment. Random community members within the network may be contacted by a third party survey company that has been contracted to gauge support for this proposal. The Granite School District Board of Education approves or denies grade reconfiguration based solely on the community support.  
**ACTION:** Becky Benham will email the Board the Skyline Network Grade reconfiguration packet, which includes each school's vision (in the Skyline Network). Our committee will identify what CRAs options are, should this reconfiguration move forward.
- Evaluation Policies Update: All employees are to be evaluated annually.  
**ACTION:** Evaluation policies for all remaining CRA employees will continue to be drafted.
- Charter Amendment Committee Update:  
**ACTION:** Prior to forming a committee, Merry, Ruth and Dave Havell will complete a careful review of the charter to identify areas where amendment is needed so that the committee can then work toward preparing said amendments.  
**ACTION:** Dave Havell will request the original charter document (in word processing format) from Sue Lofgren.

Item 3: To-Do Tracker – Ruth Hadlock

Ruth shared an online interactive tool called Trello.com where the Board can keep track of all of our projects and tasks at a glance.

**ACTION:** Ruth will "invite" the Board to join Trello.

Item 4: 2016 Legislative General Session Fiscal Highlights – Dave Garrett

Dave handed out the 2016 General Session of the Utah Legislature Public Education Summary detailing fiscal highlights.

Item 5: Proposed Budget/Teachers Salary – Dave Garrett and Erik Olson

The Board discussed proposed teachers' salaries for 2016-2017.

**ACTION:** After the Board reviews next year's budget, the Board will approve teachers' salaries.

**ACTION:** Dave Garrett will email the Board a financial comparison of the current budget, current expenditures and the proposed 2016-2017 budget by Tuesday, May 3, 2016. The Board will hold a 2016-2017 budget meeting promptly.

Item 6: New Business

No new business

Item 7: Executive Session

A quorum of the Board was present and it was unanimously decided to convene into an Executive Session for the purpose of discussing the character of individuals. The Executive Session was held at the school. Erik Olson, Dave Havell, Alyssa Larson, Ruth Hadlock, Dave Gisseman and Becky Benham approved the motion to hold the Executive Session.

The open portion of the meeting was adjourned at 7:35 pm. Executive Session convened immediately following and adjourned at 12 am and re-convened into a continuation of the Executive Session Saturday, April 30, 2016 at 8 pm to discuss the same topic. The meeting re-opened at 10:15 pm. After extensive discussion in the closed sessions, a motion was made in the open session to invite Leslie Evans not to return to Canyon Rim Academy next academic year and to work with her on a mutually appropriate separation agreement. The motion passed.

**NEXT MEETINGS:**

**Budget meeting: Friday, May 6, 2016**

**Regularly scheduled Board meeting: Thursday, May 26, 2016**

Respectfully submitted,  
Ruth Hadlock